



- CORPORATE PACKAGE -

Package GST Inclusive

Welcome to the award-winning Dandenong Club, located on the corner of Stud and Heatherton roads just off the Monash Freeway, 30 minutes from the Melbourne CBD.

We are proud of our Club and the welcoming environment created amongst all our members, guests and staff.

Our facilities are among the best and feature stylish furnishings, exciting colours and comfortable décor. Our facilities are diverse and include four bars, an award-winning restaurant, function rooms and ample car parking.

We have two fully equipped functions rooms with seating for 20 to 110 guests.

Social and Corporate events are our specialty, whether you prefer a sit-down banquet, elegant cocktail party or that award winning business presentation we can style the package to suit.

We look forward to hosting your next event.

Amit Sharma
Function Manager

- HEATHERTON ROOM -

Our Heatherton Room is the perfect choice for any event. Containing a private bar with its own lighting and music system you will be sure to impress all your guests whatever the occasion.

- Capacity -

Dinner Style with dance floor	110 capacity
Cocktail Party style	150 capacity
Horseshoe Style	40 capacity
Boardroom Style	36 capacity
Theatre Style	150 capacity

- THE BANQUET ROOM -

With floor to ceiling windows overlooking the Dandenong Clubs' award-winning Bowling Greens, the Banquet Room offers a fully maintained bar, lighting and sound system with private facilities.

All functions are set to your specification.

- Capacity -

Dinner Style with dance floor	90 capacity
Cocktail Party style	150 capacity
Horseshoe Style	40 capacity
Boardroom Style	36 capacity
Theatre Style	120 capacity

- Room hire fees for Heatherton & Banquet ~

Day-Time Events Mon - Sat	\$300.00
Evening Events Mon - Sat	\$300.00
Sunday & Public Holiday Events	\$400.00
Non-Catered Events- Mon to Fri day & Mon to Thursday Evening	\$1000.00

Room hire fees include iced water and mints, refreshed at each scheduled break

Minimum spend on all events is \$1000.00

- ALL INCLUSIVE DAY PACKAGE -

Freshly Brewed Tea & Coffee on Arrival

Morning Tea

Tea, coffee, assorted pastries and cakes

Lunch

Gourmet sandwich points, selection of hot finger food,
seasonal fruit & cheese platter, orange juice, soft drink, tea & coffee

OR

Hot lunch – select two of the following

Vegetable or beef Lasagna

Vegetable fried rice or steamed basmati rice

Penne Carbonara

Thai Chicken Curry

Grilled Chicken breast with creamy wine mushroom sauce

Beef Korma or Hungarian Beef Goulash

Above menu is served with bread rolls, butter and two vegetable salads

Afternoon Tea

Tea, coffee & biscuits

Meeting Room Hire & Conference Amenities

Use of meeting room & required equipment for the duration of your conference

Including, iced water and mints, note pads & pens.

Please specify and reserve in advance the equipment required,
as items may not be available on the day.

All conference rooms are set to your requirements

\$75.00 per Delegate
(based on 21+ delegates)

\$80.00 per delegate
(based on 11 – 20 delegates)

\$85.00 per delegate
(based on up to 10 delegates)

Should you not require a complete package,
we are more than happy to design a package to suit your requirement.

- AUDIO VISUAL EQUIPMENT -

The Dandenong Club can provide you with all your audio-visual requirements.

Pen and Notepad

\$2.50 per person

Data Projector & Screen

\$220.00

Laptop

\$100.00

Whiteboard, Markers & Eraser

\$25.00

Electronic Whiteboard

\$120.00

Lectern and Microphone

\$30.00

Hand Held Microphone

\$30.00

Lapel Microphone

\$50.00

Portable P.A System

\$75.00

Flip Charts

\$25.00

LCD TV

\$50.00

Ceiling Mounted Projector & Screen

\$220.00

Additional options are available and are subject to price on application.

- BREAKFAST MENUS -

A minimum number of 40 guests required for breakfast

Earliest access for breakfast meetings is 7.30am

- Continental Breakfast -

Fresh Fruit Platters

A selection of Mini Danish pastries & Muffins

Chilled Fruit Juice

Coffee & Tea

\$ 22.00 per person

-Plated Breakfast -

Fresh Fruit Platters

Scrambled eggs with grilled bacon, tomato, baked beans, hash brown potato,

Warm English muffin & chilled Fruit Juice

Coffee & Tea

\$ 28.00 per person

-Buffet Breakfast -

Fresh Fruit Platters

Scrambled Eggs with warm English Muffins, sautéed Mushrooms & Spinach,

Grilled sausages, bacon, Tomatoes, Baked Beans & Hash Browns

Chilled Fruit Juice

Coffee and Tea

\$ 30.00 per person

- MORNING & AFTERNOON TEAS -

- Menu 1 -

Freshly Brewed Tea & Coffee on Arrival

\$ 4.00 per person

- Menu 2 -

Continuous Freshly Brewed Tea & Coffee & Biscuits

\$ 7.00 per person

- Menu 3 -

Freshly Brewed Tea & Coffee

Served with Scones Jam & Cream

&

A selection of sweet Muffins

\$ 10.00 per person

- Menu 4 -

Freshly Brewed Tea & Coffee

Served with a selection of Pastries

&

Cakes

\$ 13.00 per person

- WORKING LUNCHES -

- Menu One -

LIGHT LUNCH

Danish open-faced Sandwiches

Assorted cheese and fresh seasonal fruit Platters

Tea & Coffee

Or

Assorted Finger Sandwiches

Selection of hot Finger food

Seasonal fruit platter

Tea & Coffee

\$20.00 per person

- Menu Two -

COLD BUFFET

Cold cut Platter, fresh bread rolls

Quiche Lorraine, garden salad,

Seasonal fruit platter accompanied by assorted cheese

Tea & Coffee

\$ 28.00 per person

- Menu Three -

MIXED BUFFET

Fresh baked bread rolls, assorted garden salads

Sweet Thai chicken curry and Steamed rice,

Vegetarian lasagne

Seasonal fruit and cheese platters

Tea & Coffee

\$ 32.00 per person

Soft drink on consumption available on all options

~ COCKTAIL MENUS ~

SILVER OPTION

Chips, Nuts and Hotel Mix on Arrival

Vegetarian spring rolls

Beef Koftas with coriander yoghurt

Crumbed Fish Goujons

Party Pies

Party Sausage rolls

Salt & Pepper Torpedo Calamari

Satay Chicken Skewers

Roasted Pumpkin & Feta Arancini

Freshly brewed coffee and tea

\$22.00 per guest

GOLD OPTION

Chips, Nuts and Hotel Mix on Arrival

Beef Brioche Sliders

Prawn Twisters

Honey Ginger Soy & Pork Skewers

Lamb Kofta With Minted Yoghurt

Roasted Pumpkin & Feta Arancini

Plum & Duck Spring Rolls

Smoked Salmon & Avocado Tart

Peri Peri Chicken Skewers

Freshly brewed coffee and tea

\$28.00 per guest

CORPORATE DINNER MENU ~

Minimum of 30 Guests

~Soup~

\$8.00 Per Person

Choice of two served on an alternate basis

Zucchini & Bacon

Cream of Pumpkin

Garden Vegetable

Tomato & Basil

Potato & Leek

Chicken & Sweet corn

~Entrée~

\$14.50 per person

Choice of two served on an alternate basis

Salmon & Potato Cakes

Served with apple slaw and dill-lemon mayo

Peri-Peri Chicken Skewers

Grilled chicken skewers with mild peri-peri sauce & green salad

Tempura Scallops

Served with red cabbage slaw and aioli

Fresh Lemon Pepper Squid

Served with cos, cherry tomato & avocado salad tossed in coriander dressing

Vegetable Samosas

Indian style crispy pastries with cucumber, tomato & coriander raita

Chicken Caesar Salad

With Anchovy, crispy bacon, croutons, parmesan shaves & soft boiled egg

-CORPORATE DINNER MENU cont.-

-Main Course -

\$30.00 Per Person

Choice of two served on an alternate basis - (1 steak dish only)

Eye Fillets

Two 100g Victorian grass-fed eye fillets served with potato mash,

Steamed greens & red wine gravy

Porterhouse Steak

300gm Victorian grass-fed porterhouse served with chat potatoes, roast vegetables

And gravy of your choice

Grilled Pork Cutlet

Tender pork cutlet with caramelized apple compote, sweet potato mash,

Steamed greens and red wine gravy

Herb Crusted Salmon Fillet

Served with green pea & potato mash, chunky ratatouille & balsamic glaze

Garlic & Lemon Barramundi

With roast chat potatoes, steamed greens and tomato-basil sauce

Baked Chicken Brie Filo

Chicken breast, sautéed leek & brie encased in filo pastry. With white wine & pesto cream sauce,

Potato mash & steamed greens

Chilli Mustard Chicken

Grilled marinated butterflied chicken breast with baked potatoes, steamed greens and pan jus

Moroccan Lamb Rump

Served with sweet potato mash, steamed greens and mint-yoghurt sauce

Pumpkin & Ricotta Ravioli

In a creamy saffron and wine sauce with roasted cashews, fried Enoki

And shaved parmesan

-CORPORATE DINNER MENU cont.-

-Dessert -

\$10.50 Per Person

Choice of two served on an alternate basis

Duo Chocolate Mousse

With dark chocolate sauce and strawberries

Sticky Date Pudding

With caramel sauce & whipped cream

Fresh Fruit Tart

Served with ice cream and passionfruit coulis

Chocolate Volcano

Flourless chocolate cake with Armagnac ganache and cream rosette

Mixed Berry Baked Cheesecake

With mango coulis and cream

Toffee Apple Crumble Pie

Individual pie with a toffee coated crumble. Served with vanilla ice cream

Berry Pavlova

Served with vanilla ice cream & raspberry coulis

Alternatively, your celebration cake can be plated individually
& garnished with strawberries & cream for a cost of \$2.50 per person

Freshly brewed coffee and tea accompanied by after dinner mints will be served after dessert.

- A LITTLE SOMETHING EXTRA -

- Vegetarian & Special Dietary Meals -

The Dandenong Club caters for all your special dietary needs.

A minimum of seven days' notice is required.

- Hot Savouries on Arrival -

Start your evening off with our chef's selection of pre-dinner savouries.

\$90.00 per platter

(Serves approximately 10 guests)

- Cheese & Fruit Platters -

Why not finish off your evening with a plated selection of local and imported cheeses served with seasonal fruits and a variety of crisp breads.

\$75.00 per plate

(Serves approximately 10 guests)

- Balloons & Chair Covers -

Your choice of colours, delivered and arranged

50 balloons \$95.00

100 balloons \$185.00

Black Chair Covers are available @ No Charge

Sashes are available @ \$3.00 each

- Entertainment -

Live entertainment can be arranged on request.

(Prices Vary)

You are able to organise your own entertainment.

~BEVERAGE OPTIONS ~

prices subject to CPI increases

~ Option One ~ Bar Tab ~

We can operate your choice of drink selections up to the value you nominate.

Our staff will ensure this level is observed.

~ Option Two ~ Set Price ~

If you prefer we can offer you a set price, which includes:

Heavy and Light tap beer, Chain of Fire Red and White Wine, Soft Drink and Orange Juice.

Champagne to Toast if required.

Cost: \$50.00 per person for duration of three hours.

~ Option Three ~ Purchase Individual Drinks ~

If you prefer drinks can be purchased individually from the bar

~ Beverage Pricing List ~

Heavy Beer

Pot	\$5.30
Jug	\$22.00

Light Beer

Pot	\$4.70
Jug	\$19.00

Glass of House Wine

White Wine	\$5.70
Red Wine	\$5.70

Basic Spirit

With Mix	\$7.20
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Soft Drink

Glass	\$3.60
Jug	\$12.00

- TERMS AND CONDITIONS -

Welcome to the Dandenong Club

Our Function Manager Amit Sharma will be delighted to assist you in the preparation of your forthcoming event. The following details general information that you may require and our business conditions.

Confirmation of Bookings

Bookings will be considered as confirmed upon receipt of a \$300.00 deposit, together with a letter of confirmation.

The Dandenong Club reserves the right to cancel the reservation if the letter of confirmation and deposit has not been received within 7 days of the original reservation.

Cancellations

Deposits:

Cancellation in excess of 60 days' notice prior to the scheduled event will receive a full refund.

Cancellations within 30-60 days of event will receive a 50% refund.

Cancellations within 30 days of the event will incur a loss of deposit.

All cancellations must be confirmed in writing.

Food and Beverage

Event organisers and their guests are not permitted to consume food or beverages other than supplied by the Dandenong Club. Sticking to the guidelines within our RSA we do not serve Shooters or Doubles. All food and beverage prices are subject to increase without notice.

Menu and Service Details

For smooth running of your event, the planning of menu s and service must be finalised a clear 10 days in advance. Confirmation in writing by letter or contract detailing the services and cost will be required from the event organiser in authority to affect the subsequent payment, against the invoice.

Final Attendance Numbers and Payment

The final and chargeable numbers of guests attending the event are required by 12.00 noon, 14 days prior to the date of the event.

Attendance numbers will be considered as your minimum guarantee and is not subject to reduction.

Requests for increasing the guarantee within 72-hour period are subject to Dandenong Club approval and will result in additional charges.

All events must be paid in full 10 working days in advance.

The form of payment is: Cash, Credit Card or by account previously arranged with our Function Manager.

Decoration and Technical Requirement

Decoration and technical requirements other than those featured in the function rooms should be discussed with our Functions Manager e.g.: floral arrangements and special linen, as these may require in-house assistance for access and setup.

NB: No equipment or decorations are permitted to be mounted on any function room walls, doors etc.

Delivery of Equipment

Equipment delivered for a function must be marked to the attention of the Function Manager and must state the function name.

The Dandenong Club will not be liable for any damage or loss to such equipment.

Function Duration

4 hours for all day events & 5 hours for all evening events. An extension can be arranged prior to your event at a cost of \$100 per 30 minutes, with 1am being the latest finishing time – please note the bar closes 30 minutes prior to scheduled finishing time.

Limit of Hiring

If the room booked cannot be made available due to causes beyond the control of the Dandenong Club, we reserve the right to substitute a similar room.

In the event the Dandenong Club cannot be made available to the hirer, on the date(s) for which it has been hired by reason of flood, fire, damage, industrial dispute or any other reason, the Management shall not be liable for loss.

The hirer shall be entitled to use only parts of the building hired and shall vacate it punctually at the time specified by the Manager. Management reserves the right to let any other portion of the building for any purpose at the same time.

Room Hire Charge

Please note we do not offer “Free Room Hire” on Sundays, Public Holidays, Corporate or Wedding functions.

Damages

In the event of Damages occurring to the Dandenong Club from your Function, you will be held liable for the damages that occurred and all expenses will be expected to be paid within seven days.

Bond

All 21st Birthday Celebrations and Functions at the Function Managers discretion are required to pay a \$500.00 bond, refundable on the Monday after your event on the condition there is no damage to our premises.

Security

If in the opinion of the Management it is necessary to employ staff for the purpose of maintaining security at any event to be held at the Dandenong Club, the costs of employing such staff shall be added to the hire charge. All 21st Birthday Celebrations being held at the Dandenong Club will incur a charge for Security. The charge is \$250.00 per guard. Management reserves the right to decide on the number of security staff needed per event.

Bar Tab

Bar Tab's for all functions are due and payable at the conclusion of your function. A credit card is required to secure your bar tab and must be provided at the commencement of your function.

PLEASE NOTE: By signing our Terms & Conditions you are authorizing the Dandenong Club to take payment for any monies owing at the conclusion of your function.

Dress Regulations

Clients must observe the Dandenong Clubs dress regulations when in areas other than function rooms are accessed during the course of the event.

General

To hold a function at the Dandenong Club you are required to be a member, social or full memberships are available.

All functions held at the club require an attendees list prior to the function.

All guests attending functions at the Dandenong Club are not permitted in any other areas of the venue during or after a function. Drinks are not permitted outside the function room or on the dance floor. Smoking is only allowed in allocated smoking areas.

Management reserves the right to terminate a function or close the bar at any time if any of the Club policies are not abided to.

Public Holiday Functions attract a \$7.00 per person surcharge.

I acknowledge and accept having read and understood the above information, and have retained a copy for my information.

Signed: _____ Date: _____